



Republic of the Philippines
Department of Education

25/12/23

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	LORELIE A. JASUL
Position/Designation	PRINCIPAL I
Permanent Station	LUCENA EAST V ELEMENTARY SCHOOL
Purpose of Travel (must be supported by attachments)	To attend E-HSDP Work Application Project Presentation
Inclusive Dates	December 11, 2023
Destination	RELC-NEAP MALVAR, BATANGAS
Fund Source	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

Lorian
LORELIE A. JASUL

Name and Signature of Requesting Employee

December 7, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Recommending Approval:

[Signature]
PHILLIP B. GALLENDEZ

Name and Signature of Recommending Authority

Date

APPROVED:

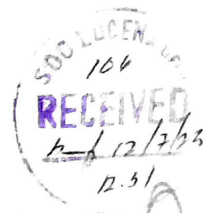
[Signature]
SUSAN DL. ORIBIANA, CESO V

Schools Division Superintendent

Name and Signature of Approving Authority

Date

(ANNEX A of DepEd Order 043, s. 2022 as amended by DepEd Order No. 46, s. 2022)





Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-REL 2023-711

23 November 2023

Regional Memorandum
No. 711 s. 2023

**ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0
(E-SHDP 2.0) COLLOQUIUM**

To: **Schools Division Superintendents**

1. In order to evaluate the change of participants' behavior and their application of learning gained from the Theoretical Phase of Enhanced School Heads Development Program 2.0 (E-SHDP 2.0), this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAP R), will conduct the **E-SHDP 2.0 Colloquium** on **December 11-13, 2023** at **RELC-NEAP, Malvar, Batangas**.
2. The activity aims to:
 - a. evaluate participants' application of learning gained from the Theoretical Phase as reflected in their WAPs;
 - b. provide participants with opportunity to share their WAP implementation milestones and initial gains; and
 - c. share comments and suggestions for the improvement of WAP
3. **Opening program** is scheduled on **December 07, 2023** at **10:30 a.m. via MS Teams**. Meeting link will be sent to the participants' email addresses. In the same manner, another **virtual orientation for evaluators** is scheduled on the same day at **2:00 p.m.**
4. Participants shall arrive at RELC-NEAP at 7:00 a.m. (for AM session) or 12:00 n.n. (for PM session) on their assigned days, stay at the holding area, and wait for their turn to present. They shall wear formal business attire during the colloquium and are highly encouraged to prepare the soft copies of the WAP Completion Report and the 5-minute video presentation saved in a flash drive.

5. Attached hereto are the following:
 - a. Guidelines for the Conduct of Colloquium
 - b. List of Regional Program Management Team
 - c. List of Evaluators
 - d. List of WAP Implementers (Batches 1-3)
6. Meal provisions for participants in AM session are breakfast and AM snacks while lunch and PM snacks are for participants in PM session.
7. Meals of the participants and the board and lodging of Regional PMT and evaluators shall be charged against the Regional HRD Funds, while their travel expenses shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
8. For relevant queries or clarifications, please contact Ms. Jisela N. Ulpina, OIC-Chief or Mr. Bryan A. Pobe, Education Program Supervisor of HRDD-NEAP R, through email at hrd.calabarzon@deped.gov.ph.
9. Immediate dissemination of this Memorandum to all concerned is earnestly desired.



ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

I. INTRODUCTION

The **Enhanced School Heads Development Program 2.0 (E-SHDP 2.0)** is a NEAP-recognized professional development program which aims to develop and enhance the identified PD priorities of newly appointed principals and newly designated teachers-in-charge and officers-in-charge based on Philippine Professional Standards for School Heads (PPSSH) domains, strands, and indicators that would enable them to effectively lead and manage K-12 schools in the 21st century.

By the end of this Program, participants shall be able to demonstrate in-depth understanding of identified PPSSH indicators through developing and implementing a workplace application project (WAP) aimed at addressing specific school concerns toward improved student learning outcomes.

E-SHDP 2.0 is composed of two phases, namely, the **Theoretical Phase** and **Practicum Phase**. In Theoretical Phase, the participants are expected to gain a clear understanding of the identified PPSSH-based PD priorities, acquire strategies and practices in leading and managing schools in relation to these priorities, and develop a WAP. Further, in the Practicum Phase, they shall be able to implement the WAP in their respective schools within 6-12 months. At the end of the Practicum Phase, a colloquium is conducted to allow participants to report their milestones and initial gains in the implementation of WAP.

II. PARTICIPANTS

Participants in the program were newly appointed Principal I with 0-3 yrs. of experience as Principal and designated Teachers-in-Charge and Officers-in-Charge with 0-3 years of experience in leading and managing schools who are under Career Stage 2 or moving to Career Stage 2 of the Philippine Professional Standards for School Heads (PPSSH).

In this Colloquium, only participants from Batches 1-3 who finished their WAPs shall be able to present. Those who have not finished yet implementing their WAPs will be included in the next colloquium to be announced soon.

III. EVALUATION OF WORKPLACE APPLICATION PROJECTS (WAPs)

In the evaluation of WAP during colloquium, the participants shall get at least a grade of **85%** to pass, otherwise, suggestions will be provided to refine or improve the WAP. The evaluation shall be based on the following criteria adopted from the previous SHDP but are contextualized based on the focus of E-SHDP 2.0:

Criteria	Percentage
Effectiveness (Extent to which the objectives of the WAP have been attained expressed in terms of percentage of accomplishment vs. targets)	45 %
Efficiency of Implementation (Expressed in terms of timeliness and resources - human, money and materials used to attain WAP objectives)	40 %
Application of Learning (Extent to which the project has integrated learnings from the theoretical part of E-SHDP 2.0)	10 %
Replicability	5 %
TOTAL	100 %

IV. GUIDELINES FOR COLLOQUIUM

The following are the requirements that need to be prepared and submitted for the colloquium:

1. Each participant shall submit the accomplished and signed **WAP Completion Report** with official endorsement from the Schools Division Superintendent (SDS) on or before **December 06, 2023**. The preparation of the endorsement letter shall be facilitated by the Senior Education Program Specialist- HRDS and to be signed by the SDS. Non-submission on the said date may result in non-inclusion in the colloquium. The following are the important links for reference:

Template for WAP Completion Report	bit.ly/ESHDPCompletionReport
Template for Endorsement	bit.ly/WAPEndorsementLetter
Submission of WAP Completion Report & Video Presentation	bit.ly/WAPReportSubmission

17	ANNALYN D. EBORA	Principal I	TALAHIB PANDAYAN NATIONAL HIGH SCHOOL	Batangas City	<i>Project INSPIRE (Initiate Noble and Significant Practices to be Innovative and Research-Oriented Educators) : To Reinforce Teachers' Competencies Towards Quality Teaching</i>
18	ANGELINA M. ACORDA	Head Teacher III	TALUMPOK SILANGAN ES TRANSFERRED TO PALLOCAN EAST ES	Batangas City	<i>Expanded Program in Improving Reading Skills through Project TEACH (Time Extension And Commitment in Home visitation)</i>
19	LECYL M. ROMERO	Teacher I	Mahabang Buhangin Elementary School	Tanauan City	<i>Project Help- Home Education League of Parents.</i>
20	BABY LYN T. OLANDES	Head Teacher III	NORTH PALALE ELEMENTARY SCHOOL	Tayabas City	<i>Project BRAIN for LR(Bridging Reading and Improving Numeracy for Learning Recovery)</i>
21	LORYNEL C. DE SAGUN	Head Teacher III	MALAO-A CALANTAS ELEMENTARY SCHOOL	Tayabas City	<i>Project ESTILO-7 (Enhance Skills of Teachers to Improve Learning Outcomes using 7 Instructional Strategies for Accelerated Learning)</i>
22	LAWRENCE B. ICASIANO	Principal I	Boot National High School	Tanauan City	<i>Project GLOCAL (Going Local)</i>
23	LORELIE A. JASUL	Principal I	Lucena East V Elementary School	Lucena City	<i>Project AKAP PKP: Ating Kaagapay sa Pagkamit ng Karunungan at Pangarap</i>
24	Joel D. Catumber	Head Teacher III	Crusher Elementary School	Cavite Province	<i>Project: Bangka BASA</i>